

**COMMISSIONERS COURT OF UPSHUR COUNTY, TEXAS
FRIDAY, JULY 15, 2016
9:00 AM REGULAR SESSION**

Commissioners met in regular session with all members present.

1. Invocation and Pledges.

Prayer said by Paula Gentry

2. Consider and take action on approval of:

A. The minutes of previous meeting:

Motion to approve the minutes of previous meeting made by Mike Spencer
Second by Don Gross
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved. (Minutes of meeting held on June 30th)

B. Payroll changes:

No payroll changes to approve

C. Payroll:

Motion to approve payroll made by Mike Spencer
Second by Don Gross Frank Berka abstained
Paula Gentry, Don Gross and Mike Spencer voted for
Motion approved.
Copy attached.

D. Budget amendments:

Motion to approve budget amendments made by Frank Berka
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copy attached.

E. Accounts payable:

Motion to approve accounts payable made by Paula Gentry
Second by Frank Berka
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for.
Motion approved.
Copy attached.

F. Accept for recording: Auditor reports; Treasurer reports; Bonds; Oaths; Deputations; Certificates; TAC Certificates of Continuing Education for Brandy Vick; Upshur County Emergency Services District No. 1 Audit for year ending September 30, 2015; and applications for use of Upshur County roads and rights-of-way and permit requests.

Motion to record all documents listed above made by Don Gross
Second by Frank Berka
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copies attached.

3. Discuss and take action to accept offer for full struck-off amount for property described in tax suit 06-1TX.

Motion to accept the bid of \$2,928.88 for property in Tax Resale Deed under Tax Suit 06-1TX and described as 1.124 acres in the Robert M. Watkins Survey made by Don Gross
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copies attached.

4. Discuss and take action to approve the 2017 Solid Waste grant resolution with ETCOG.

Motion to approve the Solid Waste grant resolution with ETCOG made by Paula Gentry
Second by Don Gross
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copy attached.

5. Discuss and take action to approve a request from the Upshur 4-H County Council to host Movie Night on the Square several times between August and December.

The Court heard from one of the 4-H County Council members. He said they would like to use the empty lot next to the Robert's Building and show movies on the side of the building several times between August and December.

Motion to approve the 4-H County Council to host movie night on the square several times between August and December made by Mike Spencer
Second by Don Gross
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.

6. Discuss and take action to approve the Petition by property owners to close Texana Road to the public.

Motion to close the last 1140 feet of Texana Road made by Frank Berka
Second by Mike Spencer
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.

7. Discuss and take action on how to pay tolls for transport officers at the Sheriff's Office.

No action taken.

8. Discuss and take action to request proposals for the County Employee Health Plan.

Miriam S. Hill of The R. Brown Company turned in a Request for Proposal Instruction Packet for the Courts Convenience.
Motion to go out for proposals with all bids due and turned in to the County Judge's Office by August 15, 2016 then bids will be awarded on August 29, 2016 during Commissioners Court made by Frank Berka
Second by Paula Gentry
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copy attached.

9. Discuss and take action to approve the hiring of a part-time secretary at the Sheriff's Office.

Motion to approve hiring a part-time secretary at the Sheriff's Office due to Nancy Thompson leaving and Lana Stracener being on Maternity leave made by Paula Gentry
Second by Don Gross
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.

10. Discuss and take action to record certification by County Auditor of the receipt of insurance proceeds and to adopt special budget for same.

Motion to accept money received as payment for damages to a 2013 Dodge Charger, when it struck an animal, with a total amount of \$710.62 being placed in the Sheriff's vehicle repair line item and adopt special budget for same made by Mike Spencer
Second by Paula Gentry
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.
Copy attached.

11. Discuss and take action to pay Hawk Security for Rock Building out of JP Courthouse Security Fund.

Motion to pay Hawk Security for Rock Building out of JP Courthouse Security Fund and allow Treasurer to pay bill immediately made by Don Gross
Second by Paula Gentry
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.

12. Discuss and take action to make changes in the Upshur County Travel Policy.

Motion to raise the County Per Diem to \$40.00 effective October 1, 2016 made by Don Gross
Second by Paula Gentry
Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for
Motion approved.

13. Discuss and take action to adopt a policy to pay County Employees all holiday and compensatory time upon transfer to another department, intradepartmental promotion or demotion.

The Judge explained that this was approved at the June 30, 2016 meeting, but demotion was not listed on the agenda item, so this is just clarifying what the policy covers.

Motion to adopt the policy with clarification made by Frank Berka

Second by Don Gross

Paula Gentry, Don Gross, Frank Berka and Mike Spencer voted for Motion approved.

14. Adjourn.



Attest: Terri Ross, Upshur County Clerk

Attendance sheet placed into minutes for recording purposes only.

Bills previously approved placed into minutes for recording purposes only.

Jury payroll placed into minutes for recording purposes only.

